

ANNUAL TUITION FEE INVOICE

Annual Tuition fees for the Academic Year

Morning Programs

Term	Amount Due(BHD)	Amount Due(BHD)	Payment Due Date
1	BD 1,311	%50 – BD 655.5	1 st June 2017
		%50 – BD 655.5	1 st September 2017
2	BD 1,311	Full Amount	1 December 2017
3	BD 1,311	Full Amount	1 March 2018
Total Tuition Fees for the Academic Year			BD 3,933

Afternoon Programs

Term	Amount Due(BHD)	Amount Due(BHD)	Payment Due Date
1	BD 1066	%50 – BD 533	1 st June 2017
		%50 – BD 533	1 st September 2017
2	BD 1040	Full Amount	1 December 2017
3	BD 1040	Full Amount	1 March 2018
Total Tuition Fees for the Academic Year			BD 3,146

Payment of Tuition Fees

The preferred method of payment is by cash or cheque directly at the Center's Accounts Department. Cheque's should be made payable to "Alia for early intervention".

It is requested that no direct deposits are made to the Center's bank account. Parents who pay by electronic transfer are requested to quote the invoice number and student name as transaction reference and submit a receipt of this transaction to the accounts department. Failure to do so will delay the payment being allocated or being identified.

Invoices for the term's fees are payable on or before the due date mentioned above. In the event of non-receipt of the invoice the Accounts Office should be contacted and a duplicate invoice be obtained. Misplacement or non-receipt of the invoice will not be considered a valid reason for failure to pay the fees by the due date.

Tuition fees for the term are payable in full regardless of sickness or absence for other reasons (including study leave).

Refund of tuition fees

One month before the start of the academic year – Full refund
Less than one month before the start of the academic year - %90 refund
Within the first month of the academic year- %70
It is the policy of AEI not to refund tuition fees after the first month.